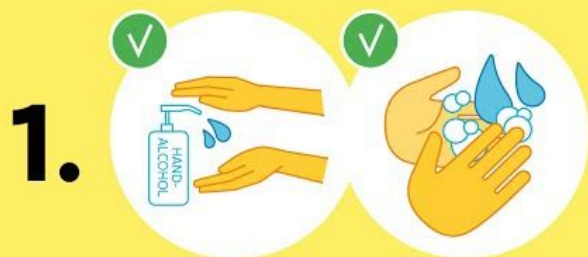


Algemeen **WELKOM**

Hoe verloopt je bezoek aan Trix?



BIJ AANKOMST IN TRIX:
ontsmet je handen (verplicht).
Was regelmatig je handen.

UPON ARRIVAL: Disinfect your hands
(mandatory). Wash your hands
regularly.



**MELD JE AAN BIJ HET ONTHAAL
& CHECK-IN VIA QR.** Respecteer de
instructies van Trix personeel.

**REGISTER AT THE RECEPTION
& CHECK-IN VIA QR.** Please respect
the instructions of Trix personnel.



SOCIAL DISTANCING. Bewaar altijd
een afstand van 1,5 meter t.o.v.
anderen en vermijd fysiek contact.

SOCIAL DISTANCING. Always keep a
distance of 1.5 metres from others and
avoid physical contact.



BESCHERM JEZELF EN ANDEREN.
Draag een mondkapje
(verplicht).

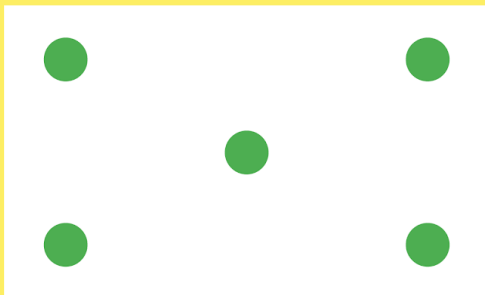
PROTECT YOURSELF AND OTHERS.
Wear a mouth mask (mandatory).

Bedankt

Infosheet COVID-19

Multimedia / Workshops

1. Like Trix staff, the teachers and participants of workshops are required to wear a mouth mask.
2. **SOCIAL DISTANCING:**
 - 2.1. Respect the social distancing towards each other and the teacher and use the chairs 1.5m away.
 - 2.2. Respect the maximum capacity of the room (= 15, usually lower in workshops).
 - 2.3. If applicable, place singers and musicians with a wind instrument at a greater distance than other musicians (greater air displacement). 2 meters or more is recommended.
 - 2.4. This is a good example of social distancing:



3. **MATERIAL AND DISINFECTION:**
 - 3.1. Each participant only touches their own workstation (computer, keyboard, computer mouse, midi controller).
 - 3.2. Taking over the workstation by the teacher is prohibited (avoid touching). For example: the teacher does not take over the keyboard or other equipment from the participant. Better option: explain the steps and let the participant carry out the action.
 - 3.3. If microphones should be used, for vocal microphones we provide the following "microquarantine": microphones are not used for 3 days and

- disinfected on day 4 by reception staff and brought in circulation again. The same vocal microphone is not used by different people.
- 3.4. Disinfection of specific "High Touch" surfaces by the teacher immediately after the workshop: computer screens, keyboards, computer mouse, keyboard, midi controller, headphones, beamer. The front work surface and equipment is used only by the teacher.
 - 3.5. The multimedia room is cleaned after every use. Certain "High Touch" surfaces (door handle, light switch, ...) are disinfected several times a day by the cleaning team.
 - 3.6. General (hand) hygiene: see p. 1 and local guidelines.
- 4. VENTILATION:**
- 4.1. The sliding door must remain closed during a workshop (noise) and afterwards (anti-theft).
 - 4.2. The room is ventilated via HVAC system. 100% fresh outside air is supplied. There is also extra ventilation before and after a workshop. Do not block the grids in the wall.
 - 4.3. For long workshops it is recommended to take regular breaks and to ventilate the room by opening the sliding door. The teacher keeps an eye on the material!
 - 4.4. Ventilation schedule: daily, 09:00 until 02:00. It is possible to get extra ventilation outside these hours (in blocks of 4 hours) by pressing a button in the Café. Watch instruction video.
5. Circulation inside the room and in Trix: see markers on the floor.
6. **BREAKS:** always take social distancing into account, with a strong recommendation to take the break outdoors (garden). Regular breaks are recommended for long workshops.
7. Sick people are not allowed to participate in a workshop.
8. Initially, adjusted opening hours are used. Check the website for the latest information. Pay close attention to arm the burglar alarm: check whether there are still people in the building, if so, make mutual agreements.

Play and stay safe

YOURS TRULY, TRIX